



Wednesday, July 26, 2023 @ 1:30

Virtual ONLY

<https://nefrc-org.zoom.us/j/89168661472> Or Call 1-786 635 1003 Meeting ID: 891 6866 1472

NCFHCC BOARD OF DIRECTORS MEETING AGENDA

*Requires approval of Board

Meeting Attendance Link: <https://nefrc.readyop.com/fs/4cfG/5753b8c1>

- I. Call to Order**
 - Validation of voting members present [accept proxy voters, if present]
 - Welcome & Introductions
 - *Approval of minutes from June 2023

- II. Financial**
 - *Finance Report – June 2023
 - Expenditure Requests- None
 - *FY23-24 Workplan Approval
 - *FY23-24 Budget Approval

- III. Management and Administration**
 - Project Funding Update
 - CDBG Healthcare Facility Survey

- IV. Business**
 - *New Member Requests
 - HVA Gaps Project

- V. Training & Exercise**
 - Upcoming Virtual TTX Offerings – Fall 2023

- VI. Board Member/Discipline Reports & Open Discussion**

- VII. Adjourn**

Next Meeting:

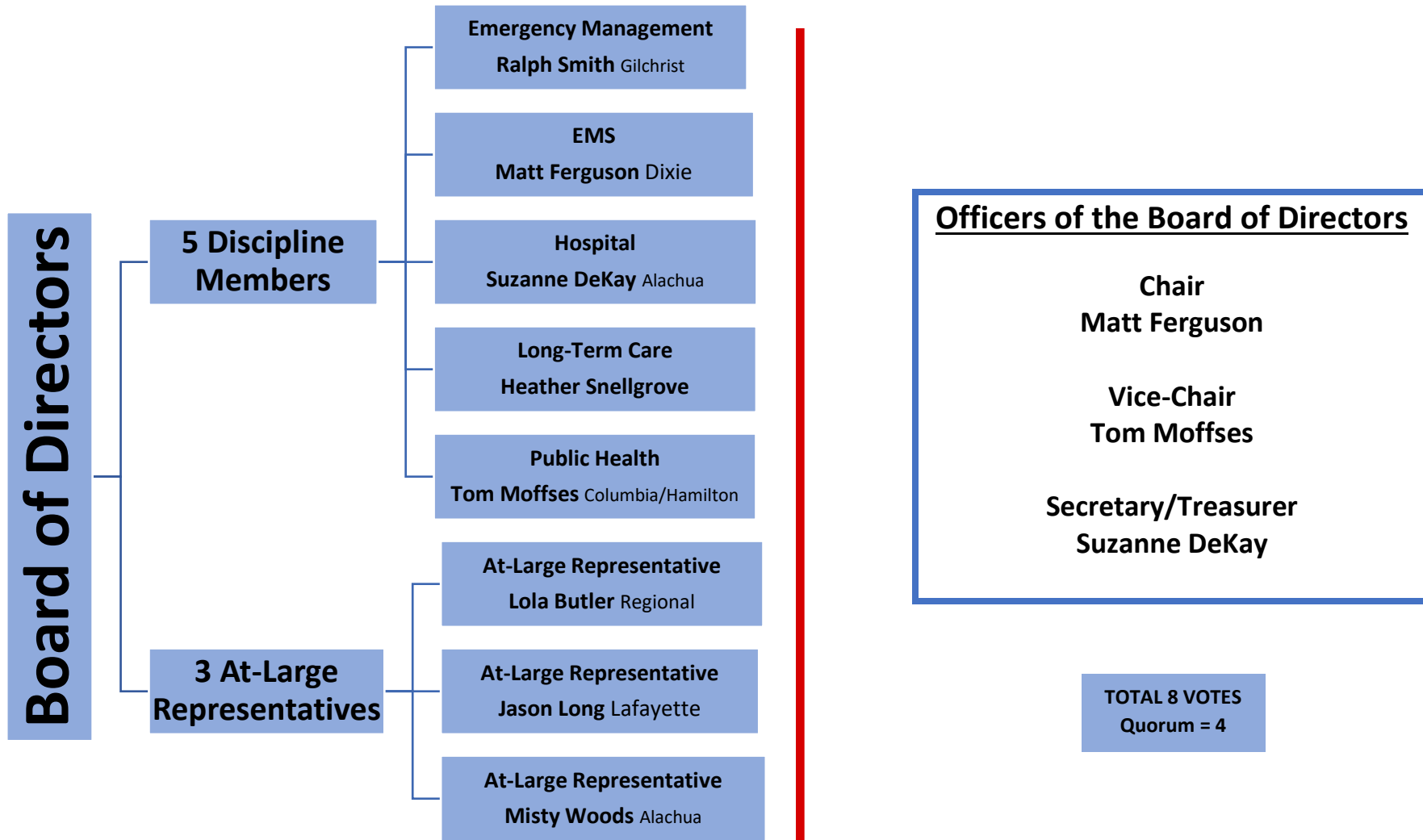
August 23, 2023 @ 1:30 General Membership Meeting

In-Person ONLY

Location TBD



Board of Directors 2022-2024



A quorum is fifty percent (50%) of the total voting membership of the Board of Directors.
The term of the Board of Directors is July 2022-June 2024.



NCFHCC Executive Board Meeting

June 28, 2023

MEETING MINUTES

The North Central Florida HealthCare Coalition held its monthly meeting virtually on June 28, 2023, at 1:30 via Zoom <https://nefrc-org.zoom.us/j/89168661472>

Documents provided to the NCFHCC Members via email:

Agenda; Validation of Board Members; Minutes from April 2023; Financial Report for April and May 2023; New Member Requests.

CALL TO ORDER

The meeting was called to order by the Vice-Chair, Thomas Moffses with the validation of a quorum, with the following Board members present:

Emergency Management: Ralph Smith

Public Health: Tom Moffses

Hospitals: Suzanne DeKay

At-Large Representative: Misty Woods

At-Large Representative: Lola Butler

Others in Attendance: See Zoom report attached.

Absent:

EMS: Matt Ferguson

Long-Term Care: Heather Snellgrove

At-Large Representative: Jason Long

Welcome & Introductions

Vice-Chair, Thomas Moffses welcomed everyone to the virtual meeting.

Approval of Minutes

The minutes from April 2023 were provided to Board members via electronic mail and June Meeting Packet.

The Vice-Chair called for a motion of approval. Ms. Butler moved approval; Ms. DeKay seconded; Motion carried.

FINANCIAL

Finance Report

Ms. Suzanne DeKay presented the finance report for April and May 2023.

The Vice-Chair called for a motion of approval. Mr. Smith moved approval; Ms. Butler seconded; Motion carried.

Expenditure Requests – None

FY 23-24 Budget Discussion

Staff report the proposed budget for next fiscal year will be presented at the next meeting (July). For FY23-24 the HCC received level funding and will not receive the extra HVA gap funding this year. Staff have sent a preliminary budget for approval by the State, and it reflects the customary allocations for expenses, training, exercise, project funding, etc. Staff will alter how the monthly finance reports will look, this year the funding will not be separated by Capability but by State categories like “Equipment,” etc.

Secretary/Treasurer, Ms. DeKay asked if it was possible for staff to provide reports on each individual Coalition, and what expenses they have.

MANAGEMENT AND ADMINISTRATION

- **Project Funding Update** Staff reports all projects have been completed and reimbursed for FY22-23. The FY23-24 project application cycle closed on May 31st, and staff received 12 project applications. All projects have been sent to the State for approval. After the State provides pre-approval, the Alliance Board will meet to prioritize the submitted projects, and will decide on how to fund the allowable, submitted projects. This year staff are working to spend all the FHA funds received in 2020, which some of the submitted projects will be able to be covered by that funding source. There may be a different project application made available, and HCC staff will keep a list of cases of extra funding.
- **RFP Website Design** This fiscal year, HCC staff will release an RFP for a website re-design/rebrand. There are currently three websites managed by HCC staff. Staff is looking to simplify web access for members. There was discussion on whether the “Region 3” aspect of the name should change, due to the new FDEM boundaries. Meeting attendees and Board members agreed to keep the name of Region 3 HCC Alliance.
- **CDBG Healthcare Facility Survey** The Northeast Florida Regional Council (NEFRC) is conducting a survey as part of the North Florida Resiliency Plan for the Health and Medical Lifeline project. The survey was sent to all healthcare facilities in the HCC membership that were part of the original mapping series conducted (i.e., hospitals, dialysis, etc.). The survey will remain open until June 30th. The survey results will be used to develop draft mitigation strategies for extreme weather events that impact the healthcare system.

BUSINESS

New Members

Eleven (11) new member requests were presented for membership.

The Vice-Chair called for a motion of approval of the members. Ms. DeKay moved approval; Mr. Smith seconded; Motion carried.

HVA Gaps Project

The Alliance Board has identified pre-hospital pediatric surge management to be a prioritized, regional gap. The State has approved the Coalition's request to use the additional HVA gap funding to purchase equipment to help fill this regional gap. Staff collected each county/municipality's EMS numbers and request for the restraints. From the survey, staff found that within the region there are 230 ambulances routinely in use, and in total 500 restraints were requested. Utilizing the additional State funds allocated for the HVA project, and left-over regular funds, the HCC purchased 183 PediMate +, 43 Neo Mate, and 19 KangooFix.

TRAINING AND EXERCISE

Pediatric Surge TTX

Staff shared the upcoming, in-person pediatric surge tabletop exercise opportunity to be held on July 25, 2023, from 12:30 to 4:00 PM. The exercise is geared towards ESF-8 partners – public health, hospitals, EMS, emergency management, etc. The flyer has been shared with the Alliance membership. The exercise will be held at the FDLE building in Jacksonville.

Upcoming Virtual TTX Offerings – Fall 2023

In September there will be two virtual offerings of a chemical/shelter-in-place tabletop exercise. The first offering will be in the morning of September 14th and the second offering will be in the afternoon of September 21st.

BOLDplanning

The BOLDplanning Kick-Off Plan Development Workshop will be held on June 29th at the St. Johns County EOC. If you did not attend the virtual initial meeting, you are still welcome and encouraged to attend. This upcoming fall/winter the HCC will host with BOLD another round of initial meetings for those interested in implementing this COOP digital platform.

Training and Exercise Look Ahead

Staff state that FY23-24 focus is chemical, and they will be developing a Chemical Annex as part of this year's deliverables. This upcoming year, the HCC plans to host training and a tabletop exercise, in partnership with the LEPC.

Staff asked the meeting attendees about their need or want for in-person training. Staff report difficulty in getting members to register and attend in-person training.

Meeting attendees stressed the importance of in-person training, especially for networking and concentration reasons. HCC staff will work with members, including FCDC, to plan appropriate and non-redundant training.

MEMBER REPORTS AND OPEN DISCUSSION

Hospitals – Ms. Suzanne DeKay, from UF Health Gainesville, reports there is nothing new to report. Ms. DeKay introduced Ms. Sandra Blocker, who was on the call, as she is an ED Manager and has been collaborating with local EMS to alleviate patient hold/transport times.

Emergency Management – Nothing to report.

Public Health – Mr. Tom Moffses, from DOH-Columbia/Hamilton, shared the new Region 2 RERA is Howell Batts, and the new Regional Planner (Region 2) is Aurelio Perea.

EMS – Ms. Misty Woods from Alachua County Fire Rescue reports nothing new, and still face supply chain issues as it relates to getting new EMS trucks. Ms. Woods shared her thanks to the Coalition for purchasing the pediatric restraints for all the communities.

Ms. DeKay and Ms. Woods added that UF Health and ACFR have been collaborating to start a mobile stroke truck. The truck will be fully equipped to care for a stroke patient while in transport to the hospital and will become live on July 29th. This is the first of its kind in Florida, and 20th in the nation. The mobile stroke truck will also be a resource for community outreach and education.

Long-Term Care – Nothing to report.

At-Large Representatives – Nothing to report.

Mr. Kevin Towles, from the Center for Independent Living, states they have a new emergency preparedness program for individuals with disabilities and/or senior citizens, which includes writing an emergency action plan for all clients. The Center for Independent Living also has an updated brochure on emergency preparedness and will be attached to the meeting minutes.

CLOSING REMARKS AND ADJOURN

The Vice-Chair announced the next meeting will be a virtual only meeting on July 26, 2023, at 1:30 via Zoom.

With no additional business, the meeting was adjourned.



Attendance Recorded in ReadyOp: Board of Directors Meeting – June 28, 2023

| First Name | Last Name | Facility Name | Facility Type |
|-------------|--------------|-------------------------------|---|
| Suzanne | DeKay | UF Health Gainesville | Acute Care Hospitals (Core HCC Member) |
| Jim | Lyons | FDOH – Bradford/Union | Public Health Agencies (Core HCC Member) |
| Lola | Butler | FDOT – District 2 | Emergency Management Organizations (Core HCC Member) |
| Christopher | Westmoreland | FDOH – Putnam | Public Health Agencies (Core HCC Member) |
| Kevin | Towles | Center for Independent Living | Non-governmental organizations (e.g. American Red Cross, voluntary organizations active in disaster, amateur radio operators, etc.) |
| Misty | Woods | Alachua County Fire Rescue | EMS (Including inter-facility and other non-EMS patient transport systems; Core HCC Member) |
| Freda | Vaughn | FDOH | Public Health Agencies (Core HCC Member) |
| Sandra | Blocker | UF Health | Acute Care Hospitals (Core HCC Member) |
| Elizabeth | Braun | Gainesville Fire Rescue | EMS (Including inter-facility and other non-EMS patient transport systems; Core HCC Member) |
| Ralph | Smith | Gilchrist County EM | Emergency Management Organizations (Core HCC Member) |
| Jeremy | Gifford | FDOH – Columbia/Hamilton | Public Health Agencies (Core HCC Member) |
| Heather | Gmitter | Human Potential Healthcare | Community Emergency Response Team and Medical Reserve Corps |
| Tom | Moffses | FDOH – Columbia/Hamilton | Public Health Agencies (Core HCC Member) |



CAMP CHAOS: A PEDIATRIC SURGE TABLETOP EXERCISE

Come join the Region 3 Healthcare Coalition Alliance as we assess our ability to manage a pediatric surge in the region.

JULY 25TH, 2023

TIME: 12:30-1:00PM-Participants arrive/networking
1:00-4:00PM-Tabletop exercise

LOCATION: Florida Department of Law Enforcement
Training & Conference Center
921 N. Davis Street, Jacksonville

WHO SHOULD ATTEND: Emergency Management Agencies
Emergency Medical Services
Hospitals
Public Health

[Register Now!](#)



The Center for Independent Living of North Central Florida is helping people with disabilities and functional access needs to plan for emergencies. We are creating personalized Emergency Action Plans which compile all of your information. This packet can be given to first responders or taken with you in the event you need to evacuate. CIL staff will assist you in creating your plan. For more information, call Kevin Towles at 352-368-3788 ext. 1017 or email ktowles@cilncf.org.

Counties covered include: Alachua, Bradford, Citrus, Columbia, Dixie, Gilchrist, Hamilton, Hernando, Lafayette, Lake, Levy, Marion, Putnam, Sumter, Suwannee, and Union.



CIL staff presenting on a panel at the Governor's Hurricane Conference



CIL staff tabling at the Citrus County Hurricane Expo



FEMA and CIL staff working together to help the community.

CONTACT US TODAY TO LEARN
HOW YOU CAN HELP
OR HOW WE CAN HELP YOU!



**Center FOR
Independent Living**
OF NORTH CENTRAL FLORIDA

*EMPOWERING INDIVIDUALS
WITH DISABILITIES*

HEADQUARTERS

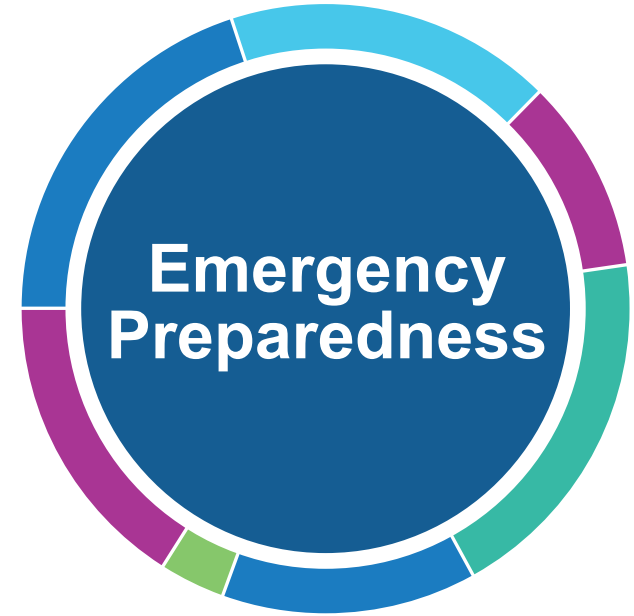
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OCALA OFFICE

2760 SE 17th Street, Suite 300, Ocala, FL 34471
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www.CILNCF.org
TOLL FREE (800) 265-5724

SERVING 16 COUNTIES IN NORTH CENTRAL FLORIDA
STAFFED & GOVERNED BY A MAJORITY OF PERSONS
LIVING WITH DISABILITIES



*EMPOWERING
INDIVIDUALS
WITH DISABILITIES*



Emergency Preparedness

The Center for Independent Living of North Central Florida (CILNCF) helps government and non-government groups work with people with disabilities. We assist with volunteers, observation and evaluation of staff and how to effectively connect with people with disabilities.

The CILNCF also assists with:

- Locating special needs shelters
- Accommodations at special needs shelters
- Preparing, responding and recovering from hurricanes and any type of emergency
- Building an Emergency Supply Kit
- Creating an Emergency Action Plan

Our staff has years of experience working with the local Marion County Emergency Management division, as well as FEMA in Florida. Kevin Towles is the Marion County Representative for Emergency Management. Please contact him for more information regarding Emergency Management related issues.



Healthcare Coalition
 Financial Report
 As of June 2023

| Capability 1 - Foundation for Health Care and Medical Readiness | | | | | | |
|--|---------------|---------------|-----------------|-------------------|-----------------|--|
| | Budget | June 2023 | Project To Date | % of Budget Spent | Funds Available | |
| Revenues | | | | | | |
| State Contract | \$ 363,033.00 | \$ 134,428.07 | \$ 363,033.00 | 100% | \$ - | |
| Revenues | \$ 363,033.00 | \$ 134,428.07 | \$ 363,033.00 | 100% | \$ - | |
| Expenses | | | | | | |
| Salaries/Fringe | \$ 61,721.00 | \$ 11,106.21 | \$ 66,138.88 | 107% | \$ (4,417.88) | |
| Office Supplies | \$ 202.00 | \$ - | \$ 129.33 | 64% | \$ 72.67 | |
| Membership Dues | \$ 450.00 | \$ - | \$ 301.25 | 67% | \$ 148.75 | |
| Printing | \$ 2,870.00 | \$ 0.20 | \$ 1,642.20 | 57% | \$ 1,227.80 | |
| D/O Insurance | \$ 600.00 | \$ - | \$ 600.00 | 100% | \$ - | |
| Office Lease | \$ 18,000.00 | \$ 1,486.54 | \$ 17,628.60 | 98% | \$ 371.40 | |
| Computer Hardware | \$ 1,888.00 | \$ - | \$ 2,031.58 | 108% | \$ (143.58) | |
| Travel | \$ 41,204.00 | \$ 3,164.04 | \$ 38,994.73 | 95% | \$ 2,209.27 | |
| Indirect | \$ 24,073.00 | \$ 3,880.48 | \$ 23,935.60 | 99% | \$ 137.40 | |
| Professional Services | \$ 146,288.00 | \$ 96,836.00 | \$ 146,288.00 | 100% | \$ - | |
| Projects | \$ 47,389.00 | \$ - | \$ 47,388.23 | 100% | \$ 0.77 | |
| Medical Supplies | \$ 18,348.00 | \$ 18,278.64 | \$ 18,278.64 | 100% | \$ 69.36 | |
| Expenses | \$ 363,033.00 | \$ 134,752.11 | \$ 363,357.04 | 100% | \$ (324.04) | |

| Capability 2 - Health Care and Medical Response Coordination | | | | | | |
|---|---------------|--------------|-----------------|-------------------|-----------------|--|
| | Budget | June 2023 | Project To Date | % of Budget Spent | Funds Available | |
| Revenues | | | | | | |
| State Contract | \$ 178,890.00 | \$ 10,868.80 | \$ 178,890.00 | 100% | \$ - | |
| Revenues | \$ 178,890.00 | \$ 10,868.80 | \$ 178,890.00 | 100% | \$ - | |
| Expenses | | | | | | |
| Salaries/Fringe | \$ 46,587.00 | \$ 3,477.69 | \$ 46,718.86 | 100% | \$ (131.86) | |
| Telephone | \$ 1,500.00 | \$ 237.03 | \$ 1,438.23 | 96% | \$ 61.77 | |
| Office Supplies | \$ - | \$ - | \$ 67.76 | 0% | \$ (67.76) | |
| Printing | \$ - | \$ 1.97 | \$ 7.25 | 0% | \$ (7.25) | |
| Technology Services | \$ 10,000.00 | \$ 3,006.50 | \$ 10,287.66 | 103% | \$ (287.66) | |
| Computer Software | \$ 8,000.00 | \$ - | \$ 8,000.00 | 100% | \$ - | |
| Computer Hardware | \$ 1,888.00 | \$ - | \$ 1,839.58 | 97% | \$ 48.42 | |
| Travel | \$ 900.00 | \$ - | \$ 876.88 | 0% | \$ 23.12 | |
| Indirect | \$ 17,266.00 | \$ 1,165.13 | \$ 16,877.99 | 98% | \$ 388.01 | |
| Professional Services | \$ 12,000.00 | \$ 3,000.00 | \$ 12,046.48 | 100% | \$ (46.48) | |
| Projects | \$ 80,749.00 | \$ - | \$ 80,748.83 | 0% | \$ 0.17 | |
| Expenses | \$ 178,890.00 | \$ 10,888.32 | \$ 178,909.52 | 100% | \$ (19.52) | |

| Capability 3 - Continuity of Health Care Service Delivery | | | | | | |
|--|--------------|-------------|-----------------|-------------------|-----------------|--|
| | Budget | June 2023 | Project To Date | % of Budget Spent | Funds Available | |
| Revenues | | | | | | |
| State Contract | \$ 69,824.00 | \$ 6,725.26 | \$ 69,824.00 | 100% | \$ - | |
| Revenues | \$ 69,824.00 | \$ 6,725.26 | \$ 69,824.00 | 100% | \$ - | |
| Expenses | | | | | | |
| Salaries/Fringe | \$ 30,902.00 | \$ 2,809.64 | \$ 31,439.71 | 102% | \$ (537.71) | |
| Computer Hardware | \$ 1,888.00 | \$ - | \$ 1,839.58 | 97% | \$ 48.42 | |
| Indirect | \$ 11,813.00 | \$ 953.44 | \$ 11,361.45 | 96% | \$ 451.55 | |
| Professional Services | \$ 12,000.00 | \$ 3,000.00 | \$ 12,000.00 | 100% | \$ - | |
| Projects | \$ 13,221.00 | \$ - | \$ 13,221.08 | 100% | \$ (0.08) | |
| Expenses | \$ 69,824.00 | \$ 6,763.08 | \$ 69,861.82 | 100% | \$ (37.82) | |

| Capability 4 - Medical Surge | | | | | | |
|-------------------------------------|---------------|--------------|-----------------|-------------------|-----------------|--|
| | Budget | June 2023 | Project To Date | % of Budget Spent | Funds Available | |
| Revenues | | | | | | |
| State Contract | \$ 136,965.00 | \$ 49,048.19 | \$ 136,965.00 | 100% | \$ - | |
| Revenues | \$ 136,965.00 | \$ 49,048.19 | \$ 136,965.00 | 100% | \$ - | |
| Expenses | | | | | | |
| Salaries/Fringe | \$ 53,071.00 | \$ 4,035.77 | \$ 53,168.51 | 100% | \$ (97.51) | |
| Computer Hardware | \$ 1,888.00 | \$ - | \$ 1,839.57 | 97% | \$ 48.43 | |
| Indirect | \$ 19,222.00 | \$ 1,348.44 | \$ 19,162.96 | 100% | \$ 59.04 | |
| Professional Services | \$ 23,750.00 | \$ 14,750.00 | \$ 23,772.68 | 100% | \$ (22.68) | |
| Projects | \$ 39,034.00 | \$ 28,913.98 | \$ 39,033.98 | 100% | \$ 0.02 | |
| Expenses | \$ 136,965.00 | \$ 49,048.19 | \$ 136,977.70 | 100% | \$ (12.70) | |

| Pediatric Restraints | | | | | | |
|-----------------------------|--------------|--------------|-----------------|-------------------|-----------------|--|
| | Budget | June 2023 | Project To Date | % of Budget Spent | Funds Available | |
| Revenues | | | | | | |
| State Contract | \$ 68,602.40 | \$ 68,589.10 | \$ 68,602.40 | 100% | \$ - | |
| Revenues | \$ 68,602.40 | \$ 68,589.10 | \$ 68,602.40 | 100% | \$ - | |
| Expenses | | | | | | |
| Pediatric Restraints | \$ 68,602.40 | \$ 68,673.59 | \$ 68,686.89 | 100% | \$ (84.49) | |
| Expenses | \$ 68,602.40 | \$ 68,673.59 | \$ 68,686.89 | 100% | \$ (84.49) | |



Health Care Coalition (HCC): FY23-24 Work Plan

HCC Information

HCC Name: *Region 3 HCC Alliance (Northeast FL)*

State: *Florida*

HCC Coordinator / Representative: *Leigh Wilsey*

HCC Member Review and Approval

In accordance with the FY 2019-2023 Hospital Preparedness Program Cooperative Agreement, the following HCC Work Plan was officially reviewed and approved by all Core Members on the following date: *July 13.2023*

ASPR

Saving Lives. Protecting Americans.

Instructions:

Each Health Care Coalition (HCC) **must** provide a work plan or SOW to their state authorizing authority for inclusion in their HPP application. This optional template is organized by Health Care Preparedness and Response Capability and the HPP Readiness and Operations Cycle Phase. For each Capability, the HCC must provide the following information:

1. Identify all funding types (sources) utilized to complete the selected activities
2. Identify the HCC's overall intent for the activities within this capability
3. Answer "Yes" or "No" for every activity the HCC plans to address during the selected budget period
4. Add lines for projects under the associated phase
5. Identify the specific output(s) for each selected activity/project (*Outputs must be reasonable, measurable, attainable within the budget period, and add value to the HCC*)
6. Identify if there is an anticipated need for technical assistance to complete each of the selected activities
7. Identify the time frame each selected activity/project is expected to be completed
8. Once the HCC work plan is complete, it must be approved by the HCC Core Members and submitted to the State and HPP FPO for final review and approval

CAPABILITY 1: Foundation for Health Care and Medical Readiness

Table 1.1: Funding Type and Intent for this Capability (Foundation for Health Care and Medical Readiness)

| | |
|-----------------------------------|---|
| Funding Type | <i>HCC Funding through a contract with the Florida Department of Health (COPBH)</i> |
| Intent for this Capability | <i>Build and Sustain</i> |

Table 1.2: PHASE 1 – Plan and Prepare

| Objective | Activity/Project | Planned for the Budget Period (Yes/No) | Intended Output | Technical Assistance (TA) Required (Yes/No) | Anticipated Completion Date |
|--|--|---|---|--|------------------------------------|
| Objective 1: Establish and Operationalize a Health Care Coalition | Activity 1: Define Health Care Coalition Boundaries | <i>No</i> | <i>Boundaries are already defined.</i> | <i>No</i> | N/A |
| Objective 1: Establish and Operationalize a Health Care Coalition | Activity 2: Identify Health Care Coalition Members | <i>Yes</i> | <i>Maintain member list and increase membership (Task 16)</i> | <i>No</i> | Q4: April 15 |
| Objective 1: Establish and Operationalize a Health Care Coalition | Activity 3: Establish Health Care Coalition Governance | <i>Yes</i> | <i>Update Bylaws for the Alliance (Task 6)</i> | <i>No</i> | Q4: May 30 |

| Objective | Activity/Project | Planned for the Budget Period (Yes/No) | Intended Output | Technical Assistance (TA) Required (Yes/No) | Anticipated Completion Date |
|--|---|--|---|---|---|
| Objective 2: Identify Risks and Needs | Activity 1: Assess Hazard Vulnerabilities and Risks | Yes | <i>Update HVA (Task 10)</i> | No | Q3: January 15 |
| Objective 2: Identify Risks and Needs | Activity 2: Assess Regional Health Care Resources | Yes | <i>Maintain inventory in Royal 4 (Task 9)</i> | No | Q1: October 15 Q2: January 15 Q3: April 15 Q4: June 15 |
| Objective 2: Identify Risks and Needs | Activity 3: Prioritize Resource Gaps and Mitigation Strategies | Yes | <i>Prioritize project funding</i> | No | Q4: June 30 |
| Objective 2: Identify Risks and Needs | Activity 4: Assess Community Planning for Children, Pregnant Women, Seniors, Individuals with Access and Functional Needs People with Disabilities, and Others with Unique Needs | Yes | <i>Host preparedness event for the functional needs populations</i> | No | Q4: June 30 |

| Objective | Activity/Project | Planned for the Budget Period (Yes/No) | Intended Output | Technical Assistance (TA) Required (Yes/No) | Anticipated Completion Date |
|---|--|---|---|--|------------------------------------|
| Objective 2: Identify Risks and Needs | Activity 5: Assess and Identify Regulatory Compliance Requirements | <i>No</i> | <i>N/A</i> | <i>No</i> | N/A |
| Objective 3: Develop a Health Care Coalition Preparedness Plan | Activity 1: Develop a Health Care Coalition Preparedness Plan | <i>Yes</i> | <i>Update Alliance Preparedness Plan (Task 11)</i> | <i>No</i> | Q3: March 30 |
| Objective 5: Ensure Preparedness is Sustainable | Activity 1: Promote the Value of Health Care and Medical Readiness | <i>Yes</i> | <i>Continue Newsletter, promote training and plan writing workshops</i> | <i>No</i> | Q4: June 30 |
| Objective 5: Ensure Preparedness is Sustainable | Activity 2: Engage Health Care Executives | <i>Yes</i> | <i>Publish newsletter</i> | <i>No</i> | Q4: June 30 |
| Objective 5: Ensure Preparedness is Sustainable | Activity 3: Engage Clinicians | <i>Yes</i> | <i>[Include clinicians in tabletop and functional exercises</i> | <i>No</i> | Q2: December 31 |

| Objective | Activity/Project | Planned for the Budget Period (Yes/No) | Intended Output | Technical Assistance (TA) Required (Yes/No) | Anticipated Completion Date |
|--|--|--|--|---|-----------------------------|
| Objective 5: Ensure Preparedness is Sustainable | Activity 4: Engage Community Leaders | Yes | <i>Participate in community meetings for CDBG planning project</i> | No | Q2: December 30 |
| Objective 5: Ensure Preparedness is Sustainable | Activity 5: Promote Sustainability of Health Care Coalitions | Yes | <i>Develop and maintain newsletters</i> | No | Q4: June 30 |

Table 1.3: PHASE 2 – Train and Equip

| Objective | Activity/Project | Planned for the Budget Period (Yes/No) | Intended Output | TA Required (Yes/No) | Anticipated Completion Date |
|---|---|--|---|----------------------|-----------------------------|
| Objective 4: Train and Prepare the Health Care and Medical Workforce | Activity 1: Promote Role-Appropriate National Incident Management System Implementation | Yes | <i>Promote NIMS training for membership through newsletter campaign and NIMS surveys. (Task 12)</i> | No | Q3: January 15 |
| Objective 4: Train and Prepare the Health Care and Medical Workforce | Activity 2: Educate and Train on Identified Preparedness and Response Gaps | Yes | <i>Implement training plan using online and face-to-face training opportunities (Task 19)</i> | No | Q4: June 30 |

Table 1.4: PHASE 3 – Exercise and Respond

| Objective | Activity/Project | Planned for the Budget Period (Yes/No) | Intended Output | TA Required (Yes/No) | Anticipated Completion Date |
|---|---|---|---|-----------------------------|------------------------------------|
| Objective 4: Train and Prepare the Health Care and Medical Workforce | Activity 3: Plan and Conduct Coordinated Exercises with Health Care Coalition Members and Other Response | Yes | <i>Work with partner agencies and members to plan and conduct Tabletop Exercises: 1. Chemical Surge (Task 24); 2. Pediatric Surge; 3. Shelter-in-Place;</i> | No | Q4: June 30 |
| Objective 4: Train and Prepare the Health Care and Medical Workforce | Activity 4: Align Exercises with Federal Standards and Facility Regulatory and Accreditation Requirements | Yes | <i>Plan and conduct in-person and virtual tabletop exercises to meet members' CMS requirements.</i> | No | Q4: June 30 |

Table 1.5: PHASE 4 – Evaluate and Share Lessons Learned

| Objective | Activity/Project | Planned for the Budget Period (Yes/No) | Intended Output | TA Required (Yes/No) | Anticipated Completion Date |
|---|---|--|--|----------------------|-----------------------------|
| Objective 4: Train and Prepare the Health Care and Medical Workforce | Activity 5: Evaluate Exercises and Responses to Emergencies | Yes | <i>Implement exercise plan and conduct after-action reviews. (Task 19)</i> | No | Q4: June 15 |
| Objective 4: Train and Prepare the Health Care and Medical Workforce | Activity 6: Share Leading Practices and Lessons Learned | Yes | <i>Share after-action finding with members through meetings, newsletters and sharing on website.</i> | No | Q4: June 15 |

CAPABILITY 2: Health Care and Medical Response Coordination

Table 2.1: Funding Type and Intent for this Capability (Health Care and Medical Response Coordination)

| | |
|-----------------------------------|---|
| Funding Type | <i>HCC Funding through a contract with the Florida Department of Health (COPBH)</i> |
| Intent for this Capability | <i>Build and Sustain</i> |

Table 2.2: PHASE 1 – Plan and Prepare

| Objective | Activity/Project | Planned for the Budget Period (Yes/No) | Intended Output | TA Required (Yes/No) | Anticipated Completion Date |
|--|--|---|--|-----------------------------|------------------------------------|
| Objective 1: Develop and Coordinate Health Care Organization and Health Care Coalition Response Plans | Activity 1: Develop a Health Care Organization Emergency Operations Plan | <i>Yes</i> | <i>Offer BoldPlanning tool for development of member EOP/CEMPs</i> | <i>No</i> | Q4: June 30 |
| Objective 1: Develop and Coordinate Health Care Organization and Health Care Coalition Response Plans | Activity 2: Develop a Health Care Coalition Response Plan | <i>Yes</i> | <i>Update Alliance Response Plan (Task 17)</i> | <i>No</i> | Q4: April 15 |
| Objective 2: Utilize Information Sharing Processes and Platforms | Activity 1: Develop Information Sharing Procedures | <i>Yes</i> | <i>Maintain ReadyOp capability for information sharing</i> | <i>No</i> | Q4: June 30 |

| Objective | Activity/Project | Planned for the Budget Period (Yes/No) | Intended Output | TA Required (Yes/No) | Anticipated Completion Date |
|---|--|--|--|----------------------|-----------------------------|
| Objective 2: Utilize Information Sharing Processes and Platforms | Activity 2: Identify Information Access and Data Protection Procedures | No | N/A | No | N/A |
| Objective 2: Utilize Information Sharing Processes and Platforms | Activity 3: Utilize Communications Systems and Platforms | Yes | <i>Continue using ReadyOp and Update web page for sharing information.</i> | No | Q4: June 30 |

Table 2.3: PHASE 2 – Train and Equip

| Objective | Activity/Project | Planned for the Budget Period (Yes/No) | Intended Output | TA Required (Yes/No) | Anticipated Completion Date |
|---|---|--|-----------------|----------------------|-----------------------------|
| Objective 3: Coordinate Response Strategy, Resources, and Communications | Activity 4: Communicate with the Public during an Emergency | No | N/A | No | N/A |

Table 2.4: PHASE 3 – Exercise and Respond

| Objective | Activity/Project | Planned for the Budget Period (Yes/No) | Intended Output | TA Required (Yes/No) | Anticipated Completion Date |
|---|--|--|--|----------------------|-----------------------------|
| Objective 3: Coordinate Response Strategy, Resources, and Communications | Activity 1: Identify and Coordinate Resource Needs during an Emergency | No | N/A | No | N/A |
| Objective 3: Coordinate Response Strategy, Resources, and Communications | Activity 2: Coordinate Incident Action Planning During an Emergency | No | N/A | No | N/A |
| Objective 3: Coordinate Response Strategy, Resources, and Communications | Activity 3: Communicate with Health Care Providers, Non-Clinical Staff, Patients, and Visitors during an Emergency | Yes | <i>Monitor weather and other sources for appropriate information to share. Attend conference calls during activations and provide information to members through email, ReadyOp, Situation Reports, etc. (as needed)</i> | No | Q4: June 30 |

CAPABILITY 3: Continuity of Health Care Service Delivery

Table 3.1: Funding Type and Intent for this Capability (Continuity of Health Care Service Delivery)

| | |
|-----------------------------------|---|
| Funding Type | <i>HCC Funding through a contract with the Florida Department of Health (COPBH)</i> |
| Intent for this Capability | <i>Build and Sustain</i> |

Table 3.2: PHASE 1 – Plan and Prepare

| Objective | Activity/Project | Planned for the Budget Period (Yes/No) | Intended Output | TA Required Yes/No | Anticipated Completion Date |
|---|--|---|--|---------------------------|------------------------------------|
| Objective 1: Identify Essential Functions for Health Care Delivery | Activity 1: Identify Essential Functions for Health Care Delivery | <i>No</i> | <i>N/A</i> | <i>No</i> | <i>N/A</i> |
| Objective 2: Plan for Continuity of Operations | Activity 1: Develop a Health Care Organization Continuity of Operations Plan | <i>Yes</i> | <i>Host COOP plan writing workshops for members.</i> | <i>No</i> | <i>Q4: June 30</i> |

| Objective | Activity/Project | Planned for the Budget Period (Yes/No) | Intended Output | TA Required Yes/No | Anticipated Completion Date |
|--|---|--|---|--------------------|-----------------------------|
| Objective 2: Plan for Continuity of Operations | Activity 2: Develop a Health Care Coalition Continuity of Operations Plan | No | N/A | No | N/A |
| Objective 2: Plan for Continuity of Operations | Activity 3: Continue Administrative and Finance Functions | No | <i>Not planned, but administrative functions would occur during a COOP activation.</i> | | |
| Objective 2: Plan for Continuity of Operations | Activity 4: Plan for Health Care Organization Sheltering-in-Place | Yes | <i>Partner with the LEPC to provide Shelter-in-Place training for member facilities</i> | No | Q4: June 30 |
| Objective 3: Maintain Access to Non-Personnel Resources during an Emergency | Activity 2: Assess and Address Equipment, Supply, and Pharmaceutical Requirements | Yes | <i>Maintain Royal 4 and input project purchases into the system (Task 9)</i> | No | Q4: June 30 |

| Objective | Activity/Project | Planned for the Budget Period (Yes/No) | Intended Output | TA Required Yes/No | Anticipated Completion Date |
|--|--|--|-----------------|--------------------|-----------------------------|
| Objective 4: Develop Strategies to Protect Health Care Information Systems and Networks | Activity 1: Develop Strategies to Protect Health Care Information Systems and Networks | No | | | |
| Objective 6: Plan for Health Care Evacuation and Relocation | Activity 1: Develop and Implement Evacuation and Relocation Plans | No | | | |
| Objective 6: Plan for Health Care Evacuation and Relocation | Activity 2: Develop and Implement Evacuation Transportation Plans | No | | | |
| Objective 7: Coordinate Health Care Delivery System Recovery | Activity 1: Plan for Health Care Delivery System Recovery | No | | | |

| Objective | Activity/Project | Planned for the Budget Period (Yes/No) | Intended Output | TA Required Yes/No | Anticipated Completion Date |
|---|--|--|---|--------------------|-----------------------------|
| Objective 7: Coordinate Health Care Delivery System Recovery | Activity 2: Assess Health Care Delivery System Recovery after an Emergency | Yes | <i>Incorporate reunification and recovery in tabletop exercises to assess the capability across the region.</i> | No | Q4: June 20 |

Table 3.3: PHASE 2 – Train and Equip

| Objective | Activity/Project | Planned for the Budget Period (Yes/No) | Intended Output | TA Required (Yes/No) | Anticipated Completion Date |
|--|--|--|---|----------------------|-----------------------------|
| Objective 5: Protect Responders' Safety and Health Activities | Activity 1: Distribute Resources Required to Protect the Health Care Workforce | Yes | <i>Fund member projects that fill gaps to increase the capacity and capability of the regional healthcare system.</i> | No | Q4: June 30 |
| Objective 5: Protect Responders' Safety and Health Activities | Activity 2: Train and Exercise to Promote Responders' Safety and Health | Yes | <i>Offer training to membership on various topics both in-person and virtually/online</i> | No | Q4: June 30 |

| Objective | Activity/Project | Planned for the Budget Period (Yes/No) | Intended Output | TA Required (Yes/No) | Anticipated Completion Date |
|--|---|--|--|----------------------|-----------------------------|
| Objective 5: Protect Responders' Safety and Health Activities | Activity 3: Develop Health Care Worker Resilience | Yes | <i>Offer training to membership:</i> 1. <i>Various topics online;</i> 2. <i>Crisis 1st Aid;</i> 3. <i>Active Assailant;</i> 4. <i>Radiation Awareness</i> | No | Q4: June 30 |

Table 3.4: PHASE 3 – Exercise and Respond

| Objective | Activity/Project | Planned for the Budget Period (Yes/No) | Intended Output | TA Required (Yes/No) | Anticipated Completion Date |
|---|---|--|-----------------|----------------------|-----------------------------|
| Objective 7: Coordinate Health Care Delivery System Recovery | Activity 3: Facilitate Recovery Assistance and Implementation | No | N/A | No | N/A |

Table 3.5: PHASE 4 – Evaluate and Share Lessons Learned

| Objective | Activity/Project | Planned for the Budget Period (Yes/No) | Intended Output | TA Required (Yes/No) | Anticipated Completion Date |
|--|---|--|-----------------|----------------------|-----------------------------|
| Objective 3: Maintain Access to Non-Personnel Resources during an Emergency | Activity 1: Assess Supply Chain Integrity | <i>No</i> | <i>N/A</i> | <i>No</i> | N/A |

CAPABILITY 4: Medical Surge

Table 4.1: Funding Type and Intent for this Capability (Medical Surge)

| | |
|-----------------------------------|---|
| Funding Type | <i>HCC Funding through a contract with the Florida Department of Health (COPBH)</i> |
| Intent for this Capability | <i>Build and Sustain</i> |

Table 4.2: PHASE 1 – Plan and Prepare

| Objective | Activity/Project | Planned for the Budget Period (Yes/No) | Intended Output | TA Required (Yes/No) | Anticipated Completion Date |
|--|---|--|---|----------------------|-----------------------------|
| Objective 1: Plan for a Medical Surge | Activity 1: Incorporate Medical Surge Planning into a Health Care Organization Emergency Operations Plan | <i>No</i> | <i>N/A</i> | <i>No</i> | N/A |
| Objective 1: Plan for a Medical Surge | Activity 2: Incorporate Medical Surge into an Emergency Medical Services Emergency Operations Plan | <i>No</i> | <i>N/A</i> | <i>No</i> | N/A |
| Objective 1: Plan for a Medical Surge | Activity 3: Incorporate Medical Surge into a Health Care Coalition Response Plan | <i>Yes</i> | <i>Develop Chemical Surge Annex (Task 14)</i> | <i>No</i> | Q3: March 15 |

| Objective | Activity/Project | Planned for the Budget Period (Yes/No) | Intended Output | TA Required (Yes/No) | Anticipated Completion Date |
|--|--|--|-----------------|----------------------|-----------------------------|
| Objective 2: Respond to a Medical Surge | Activity 3: Develop an Alternate Care System | No | N/A | No | N/A |

Table 4.3: PHASE 3 – Exercise and Respond

| Objective | Activity/Project | Planned for the Budget Period (Yes/No) | Intended Output | TA Required (Yes/No) | Anticipated Completion Date |
|--|---|--|---|----------------------|-----------------------------|
| Objective 2: Respond to a Medical Surge | Activity 1: Implement Emergency Department and Inpatient Medical Surge Response | Yes | <i>Participate in 15 til 50 exercise</i> | No | Q2: December 31 |
| Objective 2: Respond to a Medical Surge | Activity 2: Implement Out-of- Hospital Medical Surge Response | Yes | <i>EMS participation in Pediatric Surge Tabletop Exercise</i> | No | Q2: December 30 |

| Objective | Activity/Project | Planned for the Budget Period (Yes/No) | Intended Output | TA Required (Yes/No) | Anticipated Completion Date |
|--|---|--|---|----------------------|-----------------------------|
| Objective 2: Respond to a Medical Surge | Activity 4: Provide Pediatric Care during a Medical Surge Response | Yes | <i>Plan and conduct Pediatric Surge Tabletop Exercise.</i> | No | Q2: December 31 |
| Objective 2: Respond to a Medical Surge | Activity 5: Provide Surge Management during a Chemical or Radiation Emergency Event | Yes | <i>Plan and conduct Chemical Surge Tabletop Exercise. (Task 23)</i> | No | Q4: June 15 |
| Objective 2: Respond to a Medical Surge | Activity 6: Provide Burn Care during a Medical Surge Response | No | | | |
| Objective 2: Respond to a Medical Surge | Activity 7: Provide Trauma Care during a Medical Surge Response | No | | | |

| Objective | Activity/Project | Planned for the Budget Period (Yes/No) | Intended Output | TA Required (Yes/No) | Anticipated Completion Date |
|--|--|--|---|----------------------|-----------------------------|
| Objective 2: Respond to a Medical Surge | Activity 8: Respond to Behavioral Health Needs during a Medical Surge Response | No | <i>This activity is not planned but would assist if requested by partner agencies.</i> | | |
| Objective 2: Respond to a Medical Surge | Activity 9: Enhance Infectious Disease Preparedness and Surge Response | Yes | <i>Fund member projects to fill gaps in equipment needs for infectious disease response</i> | No | Q4: June 30 |
| Objective 2: Respond to a Medical Surge | Activity 10: Distribute Medical Countermeasures during Medical Surge Response | No | <i>This activity is not planned but would assist if requested by partner agencies.</i> | | |
| Objective 2: Respond to a Medical Surge | Activity 11: Manage Mass Fatalities | Yes | <i>Fund member projects to fill gaps in equipment needs for mass fatality response</i> | No | Q4: June 30 |

New Members Alliance July 2023

| Name (First) | Name (Last) | Title/Job Duty | Type of Organization | Name of Facility/Organization | City | County- Select all that apply |
|--------------|-------------|--|--|--|--------------|-------------------------------|
| Jacqueline | Bradley | Coordinator for Security Operations | Acute Care Hospitals (Core HCC Member) | UF Health | Gainesville | Alachua |
| Andrew | Imler | Safety Manager | Acute Care Hospitals (Core HCC Member) | UF Health Jacksonville | Jacksonville | Duval |
| Roman | Soto | Director of Maintenance | Skilled nursing, nursing, and long-term care facilities | TimberRidge | Ocala | Marion |
| Phyllis | Hendry | FL EMSC Medical Director, Pediatric Medical Director TraumaOne | Schools and universities, including academic medical centers | UF College of Medicine/Jacksonville Dept of Emergency Medicine | Jacksonville | Duval |
| Mary | Benjamin | Market Quality and Risk Manager | Acute Care Hospitals (Core HCC Member) | HCA North Florida | Gainesville | Alachua |

Healthcare Coalition Alliance

Region 3

www.FLRegion3HCC.org