



NCFHCC Board of Directors Meeting

March 27, 2024

MEETING MINUTES

The North Central Florida HealthCare Coalition held its virtual March meeting on March 27, 2024, at 1:30. The meeting was held virtually via Zoom.

Documents provided to the NCFHCC Members via email:

Agenda; Validation of Board Members; Minutes from January 2024 and February 2024; Financial Report for January and February 2024; New Member Requests.

CALL TO ORDER

The meeting was called to order by HCC staff, Leigh Wilsey, with a validation of members, with the following Board members present. Quorum was not met for voting.

Emergency Management: Ralph Smith

At-Large Representative: Jason Long

At-Large Representative: Misty Woods

Others in Attendance: See attendance report attached.

Absent:

EMS: Matt Ferguson

Hospitals: Suzanne DeKay

Public Health: N/A

Long-Term Care: N/A

At-Large Representative: Misty Woods

At-Large Representative: Lola Butler

Welcome & Introductions

Leigh Wilsey welcomed everyone to the meeting.

Approval of Minutes

The minutes from January 2024 and February 2024 were provided to Board members via electronic mail and March Meeting Packet. Minutes were not voted on due to the absence of a quorum.

FINANCIAL

Finance Report

Annie Sieger presented the finance report for January and February 2024. The financial reports were

not voted on due to the absence of a quorum.

MANAGEMENT AND ADMINISTRATION

- **Website Updates** Staff report they continue to work with the website redevelopment company. The hope is to have the live website by April. The website will allow members to access meeting materials, training, exercises, and other helpful HCC information.
- **Project Funding Update** Staff report six projects have been reimbursed and completed – Flagler County Emergency Management (FirstNet miniCRD), Baptist Health System (PAPRs), Baker County Emergency Management (Training Manikins for MCI Exercises), Baker County Fire Rescue Department (MCI Trailer Replenishment), Lake Butler Hospital (Decon/MCI Equipment), and Dixie County Emergency Services (SimMan Training Manikin). Additionally, one project is in the process of reimbursement: AdventHealth Palm Coast Parkway (Decon Equipment). The two remaining projects are still in the process of procurement due to delays in supply chain/shipping but remain on track to be completed by May.
- **EMAG Conference – April 17-19, 2024** The EMAG Conference in Savannah, GA will be held April 17-19, 2024. Staff have registered all 26 individuals who expressed interest in attending. Staff look forward to having all these members in attendance, and to bring helpful information back to the entire membership following the conference.
- **Operational Response and Recovery Plan Updates** Per contract requirements, staff must update the Operational Response and Recovery Plan annually. The updated plan was shared with the membership via email in early March for review and input. All feedback received was incorporated into the updated plan.
- **New Contract (FY24-29)** Staff share they have not received the new contract yet but have heard from the State to expect level funding for the new contract. Once the contract is made available to HCC staff, there will be a strategic planning workshop with the Alliance Board's to review and discuss the five-year contract. Staff share there may be changes to project funding based on the new contract language, as future projects may have to be more regional in focus.

BUSINESS

New Members

Seven (7) new member requests were presented for membership. General Membership Requests were not voted on due to the absence of a quorum.

Board Member Nominations

Staff share the call for nominations for the Board of Directors for fiscal year 2024-2026 has been shared with the membership via email nomination forms. The call for nominations will be extended, as

there have not been many nominations received. Serving on the Board is a two-year obligation, and Officers are limited to 2 consecutive terms. The current Chair and Secretary/Treasurer have only served one term and are eligible to be re-elected. Prior to the May meeting, all nominees will be asked if they are willing to serve. Those willing to serve will be added to the ballot, which will be sent to the membership for voting. In May, the new Board will be installed, and the Officers will be nominated, and in June, the Officers will be elected and installed.

TRAINING AND EXERCISE

BOLDPlanning

Staff report there will be upcoming virtual workshops through BOLDPlanning for the COOP planning platform, this will include initial and mid-term planning workshops. Once made available, the HCC will also provide initial and mid-term planning workshops for the EOP platform.

CDP Virtual Training Offerings

Staff share the upcoming virtual training opportunities offered to anyone in Florida through the Center for Domestic Preparedness. Trainings include Prehospital Mass Casualty Incident Operations, Healthcare Facility Mass Fatality Management, Active Shooter/Assailant: Behavioral Indicators and How to Respond, Special Needs Population Considerations During Emergency Response, and Psychological Preparedness for Responders. The flyer with more course information and registration links is attached to the minutes.

CISA De-escalation Workshops @ May Meeting

In partnership with CISA, there will be workplace violence de-escalation training offered following the May HCC meetings. The training will be in-person only. The flyer with more information and the registration link is attached to the minutes.

MRSE Exercise

Staff share the upcoming MRSE exercise on May 7th is an annual contract requirement and requires a 20% surge of staffed hospital beds. This year the Coalition will be hosting it in conjunction with Marion County. More information to come if other members can attend to observe or evaluate.

Tropical Tango – Virtual TTX Series

Staff share the last virtual tabletop exercise opportunity for the fiscal year will be held in June. This scenario will be weather-based and will help participating facilities think through a possible evacuation. The flyer with more information and the registrations links is attached to the minutes.

Offering 1: June 11, 2024, from 1:00-4:30pm

Offering 2: June 13, 2024, from 9:00am-12:30pm

MEMBER REPORTS AND OPEN DISCUSSION

Hospitals – Nothing to report.

Emergency Management – Mr. Ralph Smith from Gilchrist County Emergency Management reported

they continue to prepare for hurricane season.

Public Health –

Ms. Freda Vaughn, the Region 3 RERA, reports the workshop in Duval County with the Department of Homeland Security at the Jaguars stadium was a success. Reported the discussions at the workshop yielded valuable information for other parts of the region for planning. Ms. Vaughn asked HCC staff if there was still a vacancy for the Health Officer position on the Board, if so, she will ask the regional health officers to select an individual.

Mr. Long shared Ms. Diana Duque who is covering the Columbia/Hamilton CHD may be willing to serve in that position.

Mr. Howell Batts, the Region 2 RERA, reported that following the statewide chemical surge VTTX, they have been working to place an additional CHEMPACK in RDSTF Region 2.

EMS – Ms. Misty Woods with Alachua County Fire Rescue shared they continue to have the same issues of the hospitals being full, EMS wait times are long, and difficulty in acquiring vehicle apparatus due to supply chain issues.

Long-Term Care – Nothing to report.

At-Large Representatives – Nothing to report.

CLOSING REMARKS AND ADJOURN

Next Meeting:

April Meeting is CANCELED.

We will resume monthly meetings in May.

May 22, 2024 @ 1:30pm

Alachua County Health Department, Thomas Coward Auditorium

224 SE 24th Street, Gainesville, FL 32641

May will be an in-person ONLY meeting, along with the de-escalation training offered following the meeting.

With no additional business, the meeting was adjourned.

Presentation

- Pulsara



Attendance Recorded in ReadyOp: Board of Directors Meeting – March 27, 2024

First Name	Last Name	Facility Name	Facility Type
Amy	Berger	UF Health Gainesville	Acute Care Hospitals (Core HCC Member)
Heather	Henderson	Suwannee County Emergency Management	Emergency Management Organizations (Core HCC Member)
Ben	Carter	Bradford County Fire Rescue	EMS (Including inter-facility and other non-EMS patient transport systems; Core HCC Member)
Ralph	Smith	Gilchrist County Emergency Management	Emergency Management Organizations (Core HCC Member)
James	Woodson	Pulsara	Medical and device manufacturers and distributors
Mikki	Taylor	Human Potential Healthcare	Other (e.g., child care services, dental clinics, social services, faith-based organizations)
Justin	Hurst	Lafayette County Emergency Management	Emergency Management Organizations (Core HCC Member)
Jim	Lyons	DOH – Bradford/Union	Public Health Agencies (Core HCC Member)
Bart	Abstein	Pulsara	Medical and device manufacturers and distributors
Freda	Vaughn	DOH – Region 3	Public Health Agencies (Core HCC Member)
David	Summers	FDOH Bureau of Emergency Medical Oversight	Public Health Agencies (Core HCC Member)
Misty	Woods	Alachua County Fire Rescue	EMS (Including inter-facility and other non-EMS patient transport systems; Core HCC Member)
Casey	Ditter	DOH – Lafayette	Public Health Agencies (Core HCC Member)
Howell	Batts	DOH – Region 2	Public Health Agencies (Core HCC Member)
Jason	Long	DOH – Suwannee	Public Health Agencies (Core HCC Member)

CDP Virtual Training Opportunities Florida Healthcare Coalition March-July 2024

- You **must** have a FEMA SID before applying for a course.
 - To register for a FEMA SID number, go to: <https://cdp.dhs.gov/FEMASID> and click “Register for FEMA SID” or “Forgot FEMA SID”
 - If you encounter any issues, please contact the FEMA SID help desk at: femasidhelp@cdpemail.dhs.gov
- Registering for a FEMA SID number **does not** register you for a class
- All students **must** register using the links below
 - If you encounter any problems registering, please contact VILT Support at: VILTSupport@cdpemail.dhs.gov

Prehospital Mass Casualty Incident Operations (HCV15)

The Prehospital Mass Casualty Incident Operations course prepares participants to effectively respond to mass casualty incidents (MCI). Emergency medical service (EMS) responders may provide emergency medical care during an MCI. During the response phase, EMS responders perform life-saving procedures in the warm and cold zones of the incident. In addition, they must use appropriate personal protective equipment (PPE) while providing casualty triage, treatment, and transport.

Date	Time	Promo Code	Link
March 21, 2024	2:00PM-3:30PM EST	24NV-0638 HCV15	Click Here to Apply

Healthcare Facility Mass Fatality Management (HCV13)

Examines planning and preparedness considerations and explores the procedures and considerations for mass fatality management in a healthcare facility. Defines fatality management; considerations for healthcare facility mass fatality planning; considerations for healthcare facility mass fatality preparedness; explains essential healthcare facility fatality management procedures and considerations; discusses public information and media coordination considerations for healthcare facility fatality management; security considerations for healthcare facility fatality management; evidence preservation, collection, and chain of custody considerations for healthcare facility fatality management; Health Insurance Portability and Accountability Act considerations for healthcare facility fatality management; and mental and behavioral health support for healthcare facility fatality management.

Date	Time	Promo Code	Link
April 9, 2024	10:00AM-11:15AM EST	24NV-0639 HCV13	Click Here to Apply

“Training the Best for the Worst”

Active Shooter/Assailant: Behavioral Indicators and How to Respond (OLS-V9)

Covers the fundamental elements of behavioral recognition of an active shooter such as understanding and articulating physical cues, tactical cues, and weapons cues. Additionally, directed conversation as a precursor to interview/interrogation of an active shooter will also be discussed. The Run, Hide, Fight concept for staying alive during such an event will be presented.

Date	Time	Promo Code	Link
May 16, 2024	2:00PM-3:00PM EST	24NV-0642 OLS-V9	Click Here to Apply

Special Needs Population Considerations During Emergency Response (HCV3)

Provides an overview of the requirements, capabilities, and considerations necessary to ensure the special needs population requirements are addressed during planning, preparedness, response, and recovery.

Date	Time	Promo Code	Link
June 18, 2024	10:00AM-11:00AM EST	24NV-0643 HCV3	Click Here to Apply

Psychological Preparedness for Responders (OLS-V7)

Reviews common examples of situations encountered by emergency responders with a tendency to cause stress and/or stress-induced psychological trauma. The audience will gain knowledge of stress disorder causes, signs, and symptoms of stress-induced psychological trauma, and multiple coping methods for stress and stress disorders.

Date	Time	Promo Code	Link
July 16, 2024	2:00PM-3:00PM EST	24NV-0644 OLS-V7	Click Here to Apply



CISA De-Escalation Training

The Region 3 Healthcare Coalition Alliance is pleased to host the Cybersecurity and Infrastructure Security Agency (CISA) who will provide de-escalation training. This training will help participating members and agencies recognize, assess, de-escalate, and report workplace violence.



In-Person ONLY Training Opportunities:

May 15, 2024 at 2:00PM (Following the Northeast HCC Meeting)
WJCT Building
100 Festival Park Ave, Jacksonville, FL 32202

May 22, 2024 at 2:30PM (Following the North Central HCC Meeting)
Alachua County Health Department, Thomas Coward Auditorium
224 SE 24th Street Gainesville, FL 32641

[Click Here to Register](#)

Questions? Please contact, asieger@NEFRC.org



Tropical Tango: A Virtual Severe Weather Tabletop Exercise

Sponsored by the Region 3 Healthcare Coalition Alliance

Offering 1: June 11, 2024
1:00 PM - 4:30 PM
[Click Here to Register](#)

Offering 2: June 13, 2023
9:00 AM - 12:30 PM
[Click Here to Register](#)



Participants Include:

Healthcare organizations from the Region 3 Healthcare Coalition Alliance looking to meet their CMS 'Exercise of Choice' requirement.

- Long Term Care
- Nursing Homes
- Skilled Nursing Facilities
- Home Health
- Hospice
- Dialysis
- Assisted Living
- Hospitals
- Other First Responder Partners

Exercise Overview:

Join the Region 3 Healthcare Coalition Alliance for a virtual, discussion-based exercise which can be used to meet your CMS 'Exercise of Choice' requirement. The exercise, which will be offered twice, will include an interactive, severe weather scenario to help ensure that your organization is prepared for the upcoming hurricane season. This exercise features both large and breakout group discussions. Each participating agency will receive a comprehensive After-Action Report and a certificate of participation that can be used to demonstrate compliance.

Once registered, you will be sent a confirmation email containing:

- Information on how to access the exercise documents through the online web portal.
- Information on how to access the exercise through Zoom on your selected date of participation.

Questions? Contact Elaina Huffman at ElainaH@AllClearEMG.com